



www.onlineSCR.co.uk

## Handling of Disclosure Certificate information

### **Enhanced, Standard & Basic disclosures through the Disclosure & Barring Service.**

A sample policy statement for the handling of DBS certificate information can be found on the DBS website, please click [here](#).

Organisations that use Single Central Record Ltd services consent to our service level agreement that states they must have a policy in place in line with the DBS Code of Practice.

### **Basic disclosures through Disclosure Scotland**

A sample policy statement on the secure handling, use, storage, retention and destruction of disclosure information can be found on the Disclosure Scotland website, please click [here](#).

Organisations that use Single Central Record Ltd services consent to our service level agreement that states they must have a policy in place in line with the DBS Code of Practice.

February 2018